Center for Teaching and Learning

Fall 2002 Five week Progress Intake Forms Summary

Report Released March 2003
Section I

Center for Teaching and Learning
Fall 2002 Five Week Progress Report Summary

Fall 2002 Five Week Progress Intake Forms were received from six hundred forty-two (642) students. Prior to the five week, or mid-term grade reporting period, the Freshman Year Five-Week Progress Interview Questionnaire, commonly referred to as “Intake Forms” (see sample Appendix A) are distributed to academic Advisors in all undergraduate program areas. Completed forms are submitted to the Center for Teaching and Learning (CTL). CTL staff review the forms and make follow-up e-mail contact with the students. Individual telephone contact is made with selected students. Additionally, a data file containing names and student identification numbers is transmitted to the Office of Academic Records and University Registrar for the purpose of developing an academic profile of the students (see Section II). Section III of this report provides graphical depiction of the summary data presented in Section I. A copy of the letter from former Provost Dr. Nancy S. Barrett to the parents of University of Alabama freshman students is included in Appendix B. Copies of Center for Teaching and Learning e-mail messages delivered to students are included in Appendix C. The student e-mail messages were transmitted with assistance from University Registrar, Dr. Roger Thompson.

Fall 2002 Five Week Progress Report Intake Forms were received from the following Colleges:

- Arts and Sciences   123
- Commerce and Business Administration   198
- Engineering       200
- Human Environmental Sciences    104
- Communication and Information Sciences    4
- Nursing           10
- Unidentified     3

Total   642

From the six hundred forty-two Intake Forms received, usable responses were completed by five hundred ninety-nine (599) students, or 99.3%. Responses were tabulated in either on-campus or off-campus categories. Four students (0.7%) did not indicate a place of residence. A tally of responses to key items on the Intake Forms and a summary of these responses were compiled. Student responses were completed for the following queries:

a. Do you live on campus?
b. Are you enrolled in a Freshman Compass (formerly seminar) course?
c. Are you attending all classes regularly?
d. Are you doing as well as you would like in your classes?
e. Why do you think you are not doing well in some of your classes?
f. What help do you need to improve your academic performance?
g. Do you meet with the instructor to get assistance with class assignments?
h. Do you know where to go to meet with an academic advisor?

i. Have you met with your academic advisor?

j. What other university resources have you used to improve your academic performance?

k. Have you discussed your grades with your parents?

The majority of the students (64%) indicated that they live on-campus. A smaller number (36%) indicated that they live off-campus. Two hundred fifty-one of the students (65.5%) who reported living on-campus also indicated enrollment in a Freshman Compass (formerly seminar) course. One hundred twenty-seven students (33.2%) indicated no enrollment in a Freshman Compass course. Four students (1%) did not respond to this question and one student (0.3%) was not sure. For the students who indicated they live off campus one hundred nine (50.5%) stated they were enrolled in a Freshman seminar course. One hundred six students (49.1%) indicated no enrollment in a Freshman Seminar course. And one student (0.5%) did not respond to this question.

Among the 251 students who live on-campus ninety-five percent (95%) indicated they attend all classes regularly. Five percent (5%) indicated they do not regularly attend all classes. Among the students who live off-campus, ninety-four percent (94%) indicated that they attend all classes regularly and six percent (6%) indicated that they do not regularly attend all classes. From the combined results of all students (on-campus and off-campus) ninety-five percent (95%) indicated they regularly attend all classes. Five percent (5%) of the combined group indicated they do not regularly attend all classes.

To the question, “Are you doing as well as you would like in your classes?” two hundred fifty-two students (42%) indicated they are doing as well as they would like in their classes. Three hundred forty-seven students (58%) indicated they are not doing as well as they would like.

Responses to questions, “What help do you need to improve your academic performance?” and “What other university resources have you used to improve your academic performance?” are listed at the end of this statement. If students stated more than one reason for the academic performance status, each response was recorded. Not all students responded to each question (and because many students indicated more than one response) the percentages will not add up to one hundred (100%). Responses included:

- not understanding
- lack of motivation
- overwhelmed
- long work hour
- stressed
- low self-esteem
- financial issues
- lack of interaction with faculty
- different from high school
- tutoring help needed
- classes too large
- non-academic obligations
- test preparation help needed
- sleep deprivation
- time management problems
- learning disabilities
- study skills help needed
- medical reasons
From the eighteen items listed, the five with the highest percentage of responses included:

- Need help with general study skills 28.36%
- Time management problems 20.40%
- Different from high school 13.43%
- Not understanding 10.12%
- Lack of motivation 9.45%

To the question, “Do you know where to go to meet with an academic advisor?” five hundred thirteen students (85.6%) indicated yes. Eighty-five students (14.2%) indicated no. One student (0.2%) did not respond to this question.

To the question, “Have you met with your academic advisor?” three hundred sixty-three students (61%) indicated yes. Two hundred thirty-four students (39.1%) indicated they have not met with an academic advisor. Two students (0.3%) did not respond to this question.

To the question, “What other university resources have you used to improve your academic performance?” students indicated the following:

- TIDE Tutors
- MTLC (Mathematics Technology Learning Center)
- Web Resources
- Libraries
- Student Affairs Residential Life Programs
- CO-OP
- Study Halls
- Writing Center
- Faculty
- Career Center
- Center for Teaching and Learning

From the eleven campus resources that students indicated using, the five with the highest percentage of responses included:

- Libraries 26.04%
- CTL (Center for Teaching and Learning) 16.25%
- Web Resources 16.09%
- Study Halls 6.30%
- Writing Center 6.14%

To the question, “Have you discussed your grades with your parents?” five hundred thirty-two students (88.8%) indicated yes. Sixty-three students (10.5%) indicated no. Four students (0.7%) did not respond to this question.
Section II

UNIVERSITY OF ALABAMA RECORDS OFFICE DATA

Six hundred two (602) of the six hundred three (603) Fall 2002 Intake Forms were matched with Academic Records data. The summary charts that follow depict data for these queries.

Fall 2002 Performance and Spring 2003 Enrollment Status Report
March 13, 2003

Data can be found in FA02, SP03 data.xls
602 student records were analyzed

Average ACT Composite = 23.8 (Standard conversion used for SAT scores)
Average Fall 2002 UA GPA = 2.911
Average Fall 2002 Earned Hours = 12.6
Average Cumulative GPA = 2.960 (after Fall 2002)
Average Cumulative Earned Hours = 22.7 (after Fall 2002)

19 students had no ACT and, or SAT scores
10 students had a 0.00 Fall 2002 UA GPA
Nine students had Fall 2002 Earned Hours = 0
Nine students had a 0.00 Cumulative GPA (after Fall 2002)
Six students had Cumulative Earned Hours = 0 (after Fall 2002)

578 (96.0%) are enrolled for Spring 2003

Averages by Spring 2003 Enrollment Status

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<th>NOT ENROLLED SP03</th>
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<tr>
<td>ACT Composite*</td>
<td>23.8</td>
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<tr>
<td>Fall 2002 UA GPA</td>
<td>2.897</td>
<td>2.039</td>
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<tr>
<td>Fall 2002 Earned Hours</td>
<td>12.6</td>
<td>8.3</td>
</tr>
<tr>
<td>Cumulative GPA</td>
<td>2.949</td>
<td>2.127</td>
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<tr>
<td>Cumulative Earned Hours</td>
<td>22.8</td>
<td>14.7</td>
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* Those students with a zero ACT Composite were removed before calculating averages.
There is a strong, positive correlation (0.711) between Fall 2002 UA GPA and Fall 2002 Earned Hours. The following scatter plot displays this relationship.

Records Office Data Prepared by:
Cali Davis
March 2003
Section III

Are you enrolled in a freshman seminar course this semester?

### On Campus Results

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### Off Campus Results

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Are you attending all classes regularly?

**On campus Results**

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**Off campus Results**

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Are you doing as well as you would like in your classes?

**On campus Results**

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**Off campus Results**

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<td>82</td>
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Academic Performance

The following questions were used to categorize students' feelings on their performance:

Why do you think you are not doing well in some of your classes?
What help do you need to improve your performance?
Do you meet with the instructor to get assistance with class assignments?
At this point in the semester, how do you feel about your University of Alabama experience?
Do you know where to go to meet with an academic advisor?

On Campus Results

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Off campus Results

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Have you met with your academic advisor?

### On campus Results

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### Off campus Results

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![Pie chart for On campus Results](chart1.png)

![Pie chart for Off campus Results](chart2.png)
Resources

Students were asked the following question:

What other University resources have you used to improve your academic performance?
Have you discussed your grades with your parents?

On Campus Results

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Off Campus Results

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<td>198</td>
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</table>
Appendix A

The University of Alabama
Freshman Year Five Week Progress
Interview Questionnaire

Student Name________________________________ Student #___________________
Bama E-mail Address____________________________ Telephone #______________
College__________________________ Program of Study_______________________

Do you live on campus? _____yes _____no.

How many credit hours are you enrolled in this semester?

Are you enrolled in a Freshman Compass course this semester? ____yes ____no.

Are you attending all classes regularly? ____yes ____no

Are you doing as well as you would like in your classes? ____yes ____no.

Why do you think you are not doing well in some of your classes?

What help do you need to improve your performance?

Do you meet with the instructor to get assistance with your class assignments? If the answer is “yes” how helpful is this to you? If the answer is “no” why do you not meet with the instructor?

Do you know where to go to meet with an academic advisor? ____yes ____no

Have you met with your academic advisor? ____yes ____no

What other university resources have you used to improve your academic performance?

Have you decided on a course of study at UA? Do you have a career plan ____yes ____no.

At the end of this semester, what do you think your overall grade point average will be?____

Have you discussed your grades with your parents? _____yes _____no.

At this point in the semester, how do you feel about your University of Alabama experience?

General comments:
Key contacts for students who need help

- Center for Teaching and Learning: http://www.ctl.ua.edu/ or 348-5175  ____yes  ____no
- Counseling Center: http://www.sa.ua.edu/rshc/caps.html or 348-3863  ____yes  ____no
- Financial Aid Office: http://www.financialaid.ua.edu/ or 348-6756  ____yes  ____no
- Russell Student Health Center: www.sa.ua.edu/rshc/ or 205-348-6262  ____yes  ____no
- Career Center: www.career.ua.edu or 205-348-5848  ____yes  ____no

Other Referral(s)________________________________________________________

Interviewer__________________________________________ Date_______________

Interviewer__________________________________________ Date_______________

Follow-up Visit (s):

Date_________ Contact Person_________________________ Telephone #___________

Date_________ Contact Person_________________________ Telephone #___________

During the interview all bold items must be asked, all other items are optional

Center for Teaching and Learning
September 15, 2003

Return Completed Form by Wednesday, October 29 2003 to:

Elva E. Bradley, Director
Center for Teaching and Learning
The University of Alabama
Box 870304
Tuscaloosa, AL 35487-0304
Appendix B

Dear Parent:

As you may recall from the summer orientation programs, your son or daughter will be receiving midterm grades. These grades—which I strongly encourage you to discuss with your son or daughter—are an important early indication of how your student is adjusting to the academic demands at The University of Alabama.

Your son or daughter is part of an outstanding freshman class. Each student admitted to the University has the ability to be successful and to graduate. Midterm grades are an important part of our partnership with you and with your student.

Students are strongly encouraged to discuss their midterm grades with you, with their academic advisor, and with their teachers. In addition, we have outstanding tutorial services (free of charge) available through the Center for Teaching and Learning. Each college also has student services personnel ready to be of assistance. The Financial Aid office can be of help with financial concerns, and more general adjustment issues can be addressed through the Counseling Center.

Midterm grades for the spring semester will be made available on Friday, February 21, through Friday, March 7. Attached, I have included information for you about how to access this grade information, along with a set of phone numbers and e-mail addresses for student services support in each of the colleges. If you have any additional questions or problems accessing the grade information, please feel free to contact Mrs. Martha Piwonka, Assistant University Registrar, at (205) 348-8172 or Martha.piwonka@ua.edu.

For many students, we expect the midterm grades to reflect a smooth transition to the University. In such cases, we would ask you to join us in congratulating your son or daughter on a strong beginning. For those students who are not doing so well, please bear in mind that the midterm grades typically involve a limited number of assignments. In other words, the situation is far from hopeless. For such students, the process of improvement begins with an appointment to see a faculty member, an advisor, or a member of the Center for Teaching and Learning.

We thank you and your student for choosing The University of Alabama. Let us continue to work together to ensure the academic success of your son or daughter!

Sincerely,

Nancy S. Barrett
Provost and Vice President for Academic Affairs

Attachment
Appendix C

Dear student:

This message is in response to the Freshman Year Five Week Progress Questionnaire you completed.

The transition from high school to college can sometimes be very stressful, challenging and overwhelming. The University of Alabama offers many services to help you have a successful college career while here at the University. It is crucial that you take advantage of these services.

To get a solid foundation, you should visit your academic advisor. Academic advisors are here to help you take the right courses that will lead to your major. Advisors can also provide you with other information to help you be successful at UA. Even if you can’t see your assigned advisor, there should always be someone that is available to help you. In addition to academic advisors, there are many other campus resource persons who are here to help you succeed. Please know that your success is important to the entire UA family, so if you need assistance, let us hear from you. This message is from the Center for Teaching and Learning (CTL) where you can learn to “work smarter, not harder.”

Below is a list of Important Numbers for UA’s College Divisions:

**College of Human Environmental Sciences (HES) - 100 Doster Hall:**
- For advising calls: 348-6150
- For your specific area of study, call the Dean’s office at 348-6250

**Capstone College of Nursing - 470 Russell Hall:**
- For student services: 348-6639
- Dean’s office: 348-1040

**Culverhouse College of Commerce and Business – 10 Bidgood Hall:**
- For all C&BA Student Records and Advising Calls: 348-4537/1-800-828-2622
- Dean’s Office: 348-7443

**College of Arts & Sciences**
- For all A&S Student Advising Calls: 348-5970
- Dean’s Office: 348-7007

**College of Engineering – 112 H.M. Comer Hall**
- Engineering Student Services: 348-1596 / 1-800-369-ENGR
- Dean’s Office: 348-6400

**School of Social Work – Little Hall**
- Call: 348-7027
College of Education
Call: 348-6050

College of Communication & Information Sciences – 297 Reese Phifer Hall:
All Undergraduate Student Calls: 348-8599
College of Community Health Sciences – 278 Nott Hall
Call: 348-1288

Additional Services:

For tutoring help:  Center for Teaching and Learning:  www.ctl.ua.edu; 348-8854 or 348-5175 (Located in Osband Hall)

For time management help/test taking skills help:  Contact Dr. Richard Livingston at the Center for Teaching and Learning: rlivingston@ctl.ua.edu – or call 348-3919 or 348-5175

For counseling:  Counseling Center:  www.sa.ua.edu/rshc/caps.html or 348-3863
Located in Rm. 225 Russell Hall

For Financial Aid help:  www.financialaid.ua.edu or 348-6756
Located in 106 Student Services Center

Health related help:  www.sa.ua.edu/rshc or 348-6262

Career Center:  www.career.ua.edu or 348-5848

Dr. Richard Livingston (Asst. Dir. Center for Teaching and Learning) will be offering study skills workshops. These workshops will help you with some of the concerns you may be having during your first year. The workshops are as follows:

- **Reading College Textbooks.** Tuesday, November 12, 4:00 – 5:00 p.m., 230 Osband Hall
- **Studying for Multiple Choice Tests.** Thursday, November 14, 4:00 – 5:00 p.m., 230 Osband Hall
- **Managing your time in college.** Thursday, November 7, 4:00 – 5:00 p.m., 230 Osband Hall
- **Memory Techniques.** Wednesday, November 20, 3:00 – 4:00 p.m., 230 Osband Hall
- **Preparing for Final Exams.** Monday, November 25, 4:00-5:00 p.m., 230 Osband Hall
Dear student:

The University of Alabama offers many services to help students have a successful college experience while enrolled at the university. There are academic advisors, career counselors, peer tutors, librarians, financial aid counselors, faculty and staff who are here to ensure that you achieve your academic goals. One such service unit is the Center for Teaching and Learning (CTL). As an academic support unit the CTL helps UA undergraduate students “work smarter not harder.” Visit the CTL Web site at www.CTL.ua.edu to see the calendar of workshops on time management, test preparation, memory techniques, reading enhancement, Mathematics Help Sessions and Examination Review Sessions, a listing of courses for one-on-one tutoring and other services.

Please know that your success is important to the entire UA family, so if you need assistance, or just simply want to get to know more about campus resources, please let us hear from you. Additional academic and career resources are listed below.

College of Human Environmental Sciences (HES) – 100 Doster Hall:
  For advising calls: 348-6150
  Dean’s office: 348-6250

Capstone College of Nursing – 470 Russell Hall:
  For student services: 348-6634
  Dean’s office: 348-1040

Culverhouse College of Commerce and Business – 10 Bidgood Hall:
  For all C&BA Student Records and Advising Calls: 348-4537/1-800-828-2622
  Dean’s Office: 348-7443

College of Arts & Sciences – 200 Clark Hall
  For all A&S Student Advising Calls: 348-5970
  Dean’s Office: 348-7007

College of Engineering – 112 H.M. Comer Hall
  Engineering Student Services: 348-1596 / 1-800-369-ENGR
  Dean’s Office: 348-6400

School of Social Work – Little Hall
  Call: 348-7027

College of Education – 104 Carmichael Hall
  Student Services and Certification: 348-6073
  Dean’s Office: 348-6050

College of Communication & Information Sciences – 297 Reese Phifer Hall:
All Undergraduate Student Calls: 348-8599
Dean’s Office: 348-4787

College of Community Health Sciences – 278 Nott Hall
Dean’s Office: 348-1288

Additional Services

For tutorial help: Center for Teaching and Learning: [www.ctl.ua.edu](http://www.ctl.ua.edu); Call 348-8854 (for tutorial appointments) or 348-5175.
Located in Osband Hall

For time management help/test taking skills help: Contact Dr. Richard Livingston at the Center for Teaching and Learning: [rlivingston@ctl.ua.edu](mailto:rlivingston@ctl.ua.edu) – or call 348-3919 or 348-5175

For counseling: Counseling Center: [www.sa.ua.edu/rshc/caps.html](http://www.sa.ua.edu/rshc/caps.html) or 348-3863
Located in Rm. 225 Russell Hall

For Financial Aid help: [www.financialaid.ua.edu](http://www.financialaid.ua.edu) or 348-6756
Located in 106 Student Services Center

Health related help: [www.sa.ua.edu/rshc](http://www.sa.ua.edu/rshc) or 348-6262

Career Center: [www.career.ua.edu](http://www.career.ua.edu) or 348-5848

Mailto: ctl@ctl.ua.edu
Dear Student:

The University of Alabama offers many services to help students have a successful college experience while enrolled at the university. There are academic advisors, career counselors, peer tutors, librarians, financial aid counselors, faculty and staff who are here to ensure that you achieve your academic goals. One such service unit is the Center for Teaching and Learning (CTL). As an academic support unit the CTL helps UA undergraduate students “work smarter not harder.” Visit the CTL Web site at www.CTL.ua.edu to see the calendar of workshops on time management, test preparation, procrastination, reading enhancement, Mathematics Help Sessions and Examination Review Sessions, a listing of courses for one-on-one tutoring and other services.

Please know that your success is important to the entire UA family, so if you need assistance, or just simply want to get to know more about campus resources, please let us hear from you. Now that the fall 2002 semester is rapidly drawing to a close, I sincerely hope that it has been a wonderful experience for you. Enjoy the semester break!!! Additional academic and career resources are listed below. See you next year.

**College of Human Environmental Sciences (HES) - 100 Doster Hall:**
- For advising calls: 348-6150
- For your specific area of study, call the Dean’s office at 348-6250

**Capstone College of Nursing - 470 Russell Hall:**
- For student services: 348-6639
- Dean’s office: 348-1040

**Culverhouse College of Commerce and Business – 10 Bidgood Hall:**
- For all C&BA Student Records and Advising Calls: 348-4537/1-800-828-2622
- Dean’s Office: 348-7443

**College of Arts & Sciences**
- For all A&S Student Advising Calls: 348-5970
- Dean’s Office: 348-7007

**College of Engineering – 112 H.M. Comer Hall**
- Engineering Student Services: 348-1596 / 1-800-369-ENGR
- Dean’s Office: 348-6400

**School of Social Work – Little Hall**
- Call: 348-7027

**College of Education**
- Call: 348-6050
College of Communication & Information Sciences – 297 Reese Phifer Hall:
All Undergraduate Student Calls: 348-8599
College of Community Health Sciences – 278 Nott Hall
Call: 348-1288

Additional Services:

For tutoring help: Center for Teaching and Learning: www.ctl.ua.edu; 348-8854 or 348-5175 (Located in Osband Hall)

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Career Center: www.career.ua.edu or 348-5848